



## Management Response

## Appendix 2

**Local Authority:** Caerphilly County Borough Council

**Report title:** Corporate Safeguarding arrangements for children follow up

**Issue date:** June 2019

Ref	Proposal for Improvement	Intended outcome/benefit	High priority (yes/no)	Accepted (yes/no)	Management response	Completion date	Responsible officer
1	<p><b>R3</b> Strengthen safe recruitment of staff and volunteers by:</p> <ul style="list-style-type: none"><li>ensuring that Disclosure and Barring Service (DBS) checks and compliance with safe recruitment policies cover all services that come into contact with children;</li><li>creating an integrated corporate compliance system to record and monitor compliance levels on DBS checks;</li></ul>	Ensure that the Council can assure itself that safe recruitment is carried out across all relevant service areas, including the use of contractors and volunteers	Yes	Yes	<p>Implement Safer Recruitment Policy across the Council</p> <p>Internal Audit to monitor compliance in any audit work undertaken</p> <p>HR systems to be reviewed and improved</p>	<p>October 2019</p> <p>Ongoing</p> <p>October 2019</p>	<p>Lynne Donovan</p> <p>Richard Harris</p> <p>Lynne Donovan</p>

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	and <ul style="list-style-type: none"> <li>requiring safe recruitment practices amongst partners in the third sector and for volunteers who provide services commissioned and/or used by the council which are underpinned by a contract or service level agreement.</li> </ul>				Work with Procurement and Commissioning Officers across all Council services to develop a system to ensure compliance which can then be monitored	December 2019	Liz Lucas
2	<b>R4</b> Ensure all relevant staff, members and partners understand their safeguarding responsibilities by: <ul style="list-style-type: none"> <li>ensuring safeguarding training is mandated and coverage extended to all relevant council service areas, and is included as standard on induction programmes;</li> <li>creating a corporate-</li> </ul>	Ensure that induction and ongoing training is provided to relevant staff, members, contractors and volunteers so that all can deliver their responsibilities in relation to Corporate Safeguarding of children.	Yes	Yes	Fully implement the Training Programme across the Council through DSO Group supported by Children's Services  ITrent to be adapted	December 2019 Review @ 6 & 12 months	Nicola Barrett

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	<p>wide system to identify, track and monitor compliance on attending safeguarding training in all council departments, elected members, schools, governors and volunteers; and</p> <ul style="list-style-type: none"> <li>requiring relevant staff in partner organisations who are commissioned to work for the council in delivering services to children and young people to undertake safeguarding training.</li> </ul>				<p>to record all training using agreed drop down options. Retrospective training to be recorded</p> <p>Work with Procurement and Commissioning Officers across all Council services to develop a system to ensure compliance which can then be monitored</p>	<p>October 2019</p> <p>December 2019</p>	<p>Lynne Donovan</p> <p>Liz Lucas</p>
3	<b>R6</b> Improve accountability for corporate safeguarding by regularly reporting safeguarding issues and assurances to scrutiny committee(s) against a balanced and	Provide a clear picture of the performance of the Council against its Corporate Safeguarding policy	Yes	Yes	Annual Corporate Safeguarding Report will be presented to Social Care & Well Being Scrutiny Committee and to	July 2019 and ongoing	Gareth Jenkins & Committee Services

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	<p>council-wide set of performance information covering:</p> <ul style="list-style-type: none"> <li>• benchmarking and comparisons with others;</li> <li>• conclusions of internal and external audit/inspection reviews;</li> <li>• service-based performance data;</li> <li>• key personnel data such as safeguarding training, and DBS recruitment checks; and</li> <li>• the performance of contractors and commissioned services on compliance with council safeguarding responsibilities</li> </ul>	and identify areas for further development.			<p>Audit Committee rather than being posted for information as it currently is.</p> <p>The Report will be posted for information on all other Scrutiny Committees and can be called in as appropriate.</p>		

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	<b>R7</b> Establish a rolling programme of internal audit reviews to undertake systems testing and compliance reviews on the council's safeguarding practices.	Provides internal assurance as to the effective operation of the Corporate Safeguarding Policy.	Yes	Yes	Work with Internal Audit to review forward work programme and incorporate Corporate Safeguarding arrangements into audits going forward	September 2019 and ongoing	Richard Harris & Nicola Barrett
	<b>R8</b> Ensure the risks associated with safeguarding are considered at both a corporate and service level in developing and agreeing risk management plans across the council.	Ensure that Corporate Safeguarding risks are effectively considered at a service and corporate level to allow appropriate action to be taken to address the identified risks	Yes	Yes	On the basis of the Review findings, the risks will be included on the Social Services Risk Register and the Corporate Director for Social Services will progress inclusion on the Corporate Risk Register through CMT.	July 2019	Dave Street, CMT & Gareth Jenkins